

Prairie du Chien Area School District

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REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **January 09, 2017** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Christine Panka at 6:30 p.m.

Present BOE Members:

Nick Gilberts

Cassie Hubanks

Christine Panka

Duane Rogers

Devan Toberman

Lynn O'Kane (came at 7:08 pm)

Absent BOE Members:

Kyle Kozelka

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

Motion by Nick and seconded by Duane to accept agenda; passed unanimous with all in favor.

IV. SPECIAL GUEST SPEAKERS

- A. WASB Representative-Policy Committee recommendation to hire WASB to write a policy for Fundraising and Naming Rights Policies; link for documents:

https://drive.google.com/drive/u/0/folders/0B_-5T0bR06MjOEEdEdUJ4VkJtUTQ

V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

- A. Approval of Payment

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

- B. Approval of Minutes
 - 1. 12.12.2016 Regular Board Meeting
 - 2. 12.12.2016 Finance Committee Meeting
- C. Personnel
 - 1. Resignation
 - a) Jann Sturmer BV Teacher Aide
 - b) Rachel Mezera BV Teacher Aide
 - 2. Approval
 - a) Jessica Kreis MS Gymnastic Coach
 - b) Brian Bedward Custodian
 - c) Dave Parker Custodian
 - d) Kayla Fortney BV Aide
 - e) Tammie Katzung BV Aide
- D. Youth Options (if any)

Motion by Devan and second by Nick to accept consent agenda items; passed unanimous with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

A. Upcoming Meetings and Board Items

- 1. 01.30.2017 Special BOE Meeting 4:30 p.m. High School Library Conference Room
- 2. 02.27.2017 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
- 3. 02.27.2017 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
- 4. 03.13.2017 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
- 5. 03.13.2017 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
- 6. 03.27.2017 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
- 7. 03.27.2017 Policy Committee Meeting 6:00 p.m. High School Library Conference Room

B. Information Items

- 1. January 18-20, 2017 Joint State Education Convention
- 2. February 23, 2017 WASB 2017 Legal and Human Resources Conference

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

B. Community Connections and Celebrations

1. Thanks to all who attended our Winter Concert Performance. Kudos to the music department and B.A. Kennedy and Bluff View staff who helped make this such a successful evening!
2. A group of B.A. Kennedy and Bluff View staff enjoyed caroling throughout the community on December 21st. Thanks to PTO for sponsoring this activity and to Southwest Bus for such a fun decorated bus!
3. Gingerbread Night was once again a huge success. This annual event put on by our PTO gives families the opportunity to build a gingerbread house together.

IX. OLD BUSINESS (action if appropriate)

X. NEW BUSINESS (action if appropriate)

- A. Any items removed from Consent Agenda for further discussion
- A. Drawing of lots for ballot order for placement on the Spring Election ballot is not needed. Only one name will go on the ballot for the two available spaces.
- B. Preliminary notice of non-renewal of teaching contract for Sarah Haefer for 2017-2018: Sarah Haefer was hired in a one-year kindergarten position and this position will end at the at the close of this school year.

After Closed Session: Motion by Rogers and second by Toberman to non-renew Haefer; passed unanimous with all in favor.

- C. Preliminary notice of non-renewal of teaching contract for Brian Kwasny for 2017-2018: Brian was hired in a one-year history position and this position will end at the at the close of this school year.

No action was taken by the board.

- D. Nonresident district (NONRES) must designate regular and special education spaces at January school board meetings and amend any policies or procedures to be used during upcoming application period; must be done before February 6th.
 1. Open Enrollment Space: By state law, each school board is required to designate its numbers of open enrollment spaces at the January board meetings and the January board minutes should reflect that decision.
 2. In the past the PdC Area School District has not limited open enrollment spaces as there has been an intention to help all students and to approve all regular education applications.
 3. In the past the PdC Area School District has not limited open enrollment spaces for special education applications as there has been an intention to help all students.

Motion by Nick and second by Devan to not limit spaces for regular or special education; passed unanimous with all in favor.

- E. Proclamation Adult School Crossing Guard Recognition Week
- F. Grants & Donations read into record and approved (if any)
 - 1. Large assortment of hats and gloves donated by Ruby Wilder and Nicole Andrews
 - 2. Big box of winter hats donated by the Jay-cees
 - 3. Bob Moses from the Chamber of Commerce donated several boxes of large coats, hats, mittens & scarves.
- G. Student Travel (if any)
- H. Committee Meeting Reports by Board members (action if appropriate)
 - 1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan
 - 2. Policy Committee
 - 3. Building & Grounds
 - 4. Finance
 - 5. Legislative Advocacy
- I. Parking Lot (Items for future agenda)

XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- A. Data as pertaining to preliminary notices of nonrenewal
- B. Specific request from an individual employee
- C. Possible future contract negotiations on possible future purchases
- D. Review Building Administrator Evaluations

Motion by Lynn and seconded by Devan to go into closed session at 7:30 p.m.; passed roll call with all in favor.

Present BOE Members:

YES: Nick Gilberts

YES: Cassie Hubanks

YES: Lynn O'Kane

YES: Christine Panka

YES: Duane Rogers

YES: Devan Toberman

Absent: Kyle Kozelka

XII. RETURN TO OPEN SESSION

Motioned by Toberman and seconded by O'Kane to return to open session at 8:15 p.m.; passed unanimously with all in favor.

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

Action taken is noted by the open session item on the agenda.

XIV. ADJOURNMENT

Motion by Toberman and seconded by Gilberts to adjourn meeting at 8:22 p.m. Passed unanimously with all in favor. Meeting Adjourned.



President

Notes taken by Drew Johnson and Christine Panka